

5 day workshop

**For project managers that want to write the Project Management Professional (PMP) certification exam. Also provides 35 hours of PMI approved educational training required for new PMP applications.**

**Dates:** Nov 26-30, 2012  
**Location:** Day's Inn & Suites, 645 Sibley Dr. Thunder Bay, Ontario  
**Price:** \$1,999 plus HST  
**PDU:** 37.5 PDU  
**Subject Code:** PMP 250

### What the Workshop Provides

PMP® Certification from the Project Management Institute is the industry standard for demonstrating competence and a solid foundation of project management skills. This workshop prepares participants to write the PMI Project Management Professional (PMP) certification exam and provides the 35 hour educational credits required for new applications.

### Program Features

All official exam topics are covered using the PMI framework. The program features:

- Comprehensive review of all PMBOK subject matter
- Review of all PMI Knowledge Areas.
- 1000 page Reference Binder covering all PMP exam topics organized by subject, knowledge area, and hundreds of review questions with answers for each topic
- No. 1 Best Seller PMP Prep Study Guide Text
- Exam Simulation Software to gauge your readiness to take the exam.

Participants evaluate their existing knowledge, determine what knowledge is missing, and create a study plan to fill the gaps.

### Instructors from Industry

Each instructor is an experienced PMP senior project manager professional from industry. They bring a wealth of practical experience to every workshop.

### GUARANTEE TO PASS EXAM

This course provides all the required reference materials and instruction to pass the PMP Certification Exam. If anyone who takes this course does not pass the PMP Exam on the first try, we will provide free registration to the next class, and will provide additional coaching and support for you pass the PMP Exam.

## Program Description

1. **Project Management Basics Review**  
 Definition of a project  
 Definition of project management  
 The Project Management Institute  
 The PMBOK  
 PMI certification process
2. **The Project Management Framework**  
 Project management methodology  
 Project processes and phases  
 Process groups  
 Project phases  
 Key terms  
 Project stakeholders  
 Application of principles and techniques
3. **Project Integration Management**  
 Integration management framework  
 Developing project plans  
 Project constraints  
 Project plan execution  
 Change control
4. **Project Scope Management**  
 Initiation  
 Project requirements  
 Project goals  
 Scope planning  
 Scope statement  
 Work breakdown structure (WBS)  
 Scope verification  
 Scope change control management  
 The project plan
5. **Project Time Management**  
 Scheduling terms  
 Scheduling techniques  
 Network scheduling  
 Activity definition and sequencing  
 Resource requirements  
 Estimating activity durations  
 Schedule development  
 Critical path method (CPM)  
 Schedule control strategies
6. **Project Cost Management**  
 Cost management terms  
 Estimating techniques  
 Classes of estimates  
 Resource requirements  
 Cost estimating  
 Creating budgets  
 Monitoring costs  
 Cost control strategies  
 Earned value
7. **Human Resource Management**  
 Human resource planning  
 Project organization structure  
 Skill and competency requirements  
 Staffing resources  
 Team formation and development  
 Motivation, managing conflict, negotiation  
 Project leadership
8. **Project Risk Management**  
 Risk management process  
 Risk management plan  
 Risk identification  
 Risk assessment techniques  
 Risk probability analysis  
 Decision and rating techniques  
 Risk response, monitoring and control  
 Risk reporting
9. **Project Quality Management**  
 Quality management framework  
 Quality planning  
 Quality assurance  
 Quality standards  
 Quality control
10. **Project Procurement Management**  
 Procurement process  
 Procurement planning  
 Solicitation process and planning  
 Procurement documents  
 Sourcing goods and services  
 Selecting contractors and suppliers  
 Contract negotiation  
 Contract administration  
 Contract close-out
11. **Project Communications Management**  
 Communications planning  
 Identifying stakeholders  
 Communications plan  
 Skills and techniques  
 Progress reporting  
 Administrative closure
12. **Professional Responsibility**  
 Code of professional conduct  
 Code of ethics  
 Balancing stakeholder interests
13. **PMP Exam Prep**  
 Review of PMP certification process  
 Create individual study plan (first day)  
 Strategies for taking the PMP exam  
 Sample exam, questions and answers

**To register or for information**

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